

## St. Mary's CE (A) Primary School

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**Headteacher: Mrs Clare Hill**



5<sup>th</sup> January 2021

Dear Parents and Carers,

### **Remote Learning January 2020**

Firstly, thank you for your patience and support in allowing us to respond to the National Lockdown announcement on 4<sup>th</sup> January 2021.

From Wednesday 6<sup>th</sup> January St Mary's will only be open for children of key workers and all teaching will take place online via live, Teams lessons or through work uploaded to our school website. Our online teaching will commence on Thursday 7<sup>th</sup> January and by late afternoon tomorrow all parents will receive a timetable of live sessions for each class. Please note that the year groups and classes for each timetable as groups change for afternoon sessions and worship. Staff will also lead a weekly Covid Catch Up session for specific pupils and support staff will provide intervention sessions. Parents will be emailed directly with more information regarding their child should they be included in any of these sessions.

Due to the high demand for key worker places we will have up to 20 pupils attending school from tomorrow. In order to facilitate this level of children in school and deliver effective live teaching sessions pupils will be in one bubble with children ranging from Reception to Year 6. In line with Government guidance, teaching staff will remain at home to deliver the online sessions and children in school will access these with the help of our support staff who will be in school.

If you have replied to our earlier message stating you are a key worker and requesting that your child attends school, please assume that we are able to accommodate your child on the days specified. If you have not yet replied to the email please note that we will now require 48 hours' notice for your child to attend in order to ensure we are able to staff school safely and appropriately.

Children attending school should wear their own clothes and bring a packed lunch, including a drink as, unfortunately, we will not have catering staff on site this week to provide meals.

Following consultation with our Governing Board, we will not be operating childcare before and after school so children should arrive at 8.45am and leave at 3.15pm in line with our school day.

When pupils access live lessons please ensure an adult is supervising and children have a clear understanding of the rules and live lesson protocol as follows:

- The 'chat' facility is only to be used for questions and work related conversations
- Children will be kept waiting in a lobby until the member of staff admits them ready for the lesson to start
- Children will be muted by the member of staff so please ensure they do not touch the screen during the sessions
- High standards of behaviour are expected and classroom behaviour codes still apply

All children will be provided with packs to support their home learning which will be available to collect from school on Wednesday 6<sup>th</sup> January at the following times:

- 9am to 10am Reception, Years 1 and 2
- 11am to 12pm Years 3 and 4 (and 3 children from Year 2 taught with this group)
- 1pm to 2pm Years 5 and 6

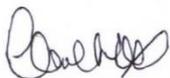
In order to keep everyone in our community as safe as possible, please only arrive during the time slot for your child's year group and follow the instructions provided on the board at the front of the school building. To minimise visitors to school, children with siblings should collect their packs at the time for the youngest child ensuring parents only have to visit school once. The packs will be placed on tables in front of the school and staff will record the resources each family have. Please look after the resources as we would like them to be returned when school re-opens.

Where possible, please ensure your child accesses worksheets and activities electronically but writes responses and answers in the work books provided in order to minimise printing and excessive paper and ink use. All home learning should be returned to school when we re-open for staff to collate as evidence of progress and pupil engagement in remote learning.

I'm sure you will appreciate the level of planning and preparation required to co-ordinate our education provision for the coming weeks at such short notice. It is likely that the situation will continue to evolve meaning our plans may change again. I will endeavour to keep you as informed as possible and would like to reassure you we will do everything we can to safeguard all our children and families, as well as staff, as we work through this period of lockdown and closure.

Thank you again for your continued support, please do not hesitate to contact me if you have any queries or require further information.

Yours sincerely



Clare Hill  
**Head Teacher**